

# WORK EXPERIENCE PLACEMENT

## ROLE DESCRIPTION

<b>ROLE:</b>	Work Experience Placement
<b>ACCOUNTABLE TO:</b>	Equine Centre Team Leader
<b>DEPARTMENT MANAGER:</b>	Equine Centre Manager
<b>HOURS:</b>	7:30am – 16:00pm
<b>LOCATION:</b>	Equine Centre as Agreed

### ABOUT THE ROLE

To work under the specific supervision of the Equine Centre Team Leader (and where applicable with guidance from the Mentor) to provide a high standard of care, ensuring the welfare of the equines in your centre. Whilst promoting and fostering the Sanctuary's reputation and standing. Redwings Horse Sanctuary is very much a community and all Work Experience Students whilst on placement are encouraged to be part of its day-to-day life.

### CORE DUTIES COULD INCLUDE

1. To provide high quality care that ensures all equines have access to suitable water, feed and shelter and to ensure that hygiene is maintained.
2. To ensure stables/shelters are mucked out thoroughly, water receptacles are clean and refilled, haynets filled and weighed.
3. To ensure instructions regarding the feeding of equines is followed stringently.
4. To give a visual health check to the equines including lameness.
5. To inform senior staff of equine ailments and needs.
6. To ensure paddocks are checked for hazards and cleaned regularly.
7. The grooming of equines, including the fitting and checking of rugs.
8. General use of tack and equine handling equipment.
9. To understand the importance of effective communication, observation and unified team work.
10. To liaise regularly with your line manager.
11. To be an effective team member.

## **EXPECTATIONS**

All Work Experience Students must be sympathetic to and be able to project the philosophy and concept of equine welfare, working for a charity and Redwings Values. It is of vital importance to ensure the maintenance of confidentiality in respect of staff, volunteers and supporters. All privileged information relating to the services of the Charity must be kept confidential.

## **ROLE EXPECTATIONS**

- To participate in departmental and “in house” training and carry learned skills into practice.
- To ensure, in so far as is reasonably practicable, observance and adherence to the Health and Safety at Work etc. Act 1974.
- To ensure that services and conduct are in accordance with sanctuary standards, equal opportunities and objectives of Quality Assurance.
- To perform other such duties, of a like nature, as may from time to time be required by the Sanctuary.

## **NOTES**

All Work Experience Students are expected to comply with Redwings Health and Safety policies and procedures and have a general duty under the Health and Safety at Work etc. Act 1974 to:

- carry out their work safely without undue risk to themselves, colleagues and others who may be affected by their acts or omissions and;
- cooperate with the organisation in complying with any duty or requirement imposed by health and safety legislation.

This Job Description may change, and the duties listed are not exhaustive.